

**Town of Cape Elizabeth
Draft Public Participation Outline
Comprehensive Plan**

Date(s)	Tasks
Duration of project	Continue Loomio Discussions Add some interest with polling questions on Loomio site, perhaps some of the questions we have previously used in keypad polling
August	Finalize Reports from Loomio and Community Meetings (both public forums and small groups) Pull all information together into a Chapter by Chapter summary of public input
September	Public Meeting 3: Future Land Use Invite public to comment specifically on Future Land Use Chapter. Also allow for final comments on any part of plan at this meeting
October	Develop Insert for Courier Summarizing key parts of plan and inviting public comment through website and tables set up for November in Town Hall and Library.
November	Have Insert put in Courier early in month, publish as PDF on Website. Set up table at library and town hall with copies of insert and whole plan. Add comment area.
December	Present Plan to Town Council